

## PLACE COMMITTEE

## APPENDIX A

## CHARGES CONTROLLABLE BY MBC

## REVIEW OF CHARGES

Service Provided	Financial Objectives of Charging Policy	Existing Charge	Effective Date of Last Increase	Annual Income	Annual Usage	Concessions	Net cost/ (surplus) to MBC	Recommended Charge 2018/19	Reason for Recommendation	Additional Income
<b>Environmental Health (005)</b>										
Housing Act Notice - Service	Cost Recovery	£300 (legal maximum)	1st April 2011	£0	0	None		£300 (legal maximum)	Legal Maximum	£0
Work in default- for individuals	Full Cost Recovery	25% of the cost of works (up to the maximum value of cost recovery)	1st April 2014	£0	0	None		Full hourly rate of Officers involvement	Recovery of costs	£0
Work in default- for multi client	Full cost recovery	£60 plus 25% on costs	1st April 2018	£0	0	None		£61.50 plus 25% on costs	Recovery of costs	£0
Private Water Regulations 2009:		<b>sliding scale up to a maximum of:</b>								
Risk assessment		£500	1st April 2011			None		£500		
Sampling (each visit)		£100	1st April 2011			None		£100		
Investigation (each)		£100	1st April 2011			None		£100		£0
Granting an authorisation (each)	Cost Recovery	£100	1st April 2011	£3,199	5	None		£100	Legal Maximum	
Analysing sample (regulation 10)		£25	1st April 2011			None		£25		
Analysing sample (check monitoring)		£100	1st April 2011			None		£100		
Analysing sample (audit monitoring)		£500	1st April 2011			None		£500		
Food Hygiene Training Courses	Cost Recovery	£56.50	1st April 2018	£0	0	None	£170,810 - for whole service including employee costs, materials & equipment and recharges	£0	No in-house capacity to offer this course	£0
Kennelling fees	Full Cost Recovery	£8 +VAT per day per dog + heating as required £1 per day	1st April 2017	£0	0	None		Variable	Charged directly to customer	£0
Laboratory Analysis of food, water (including private water) or environmental samples	Full Cost Recovery	£63.00	1st April 2018			None		Lab Costs + Officer time (£35 per hour, £17.50 per 30 mins, including travel time) + Specialist Charges (e.g. courier costs)	Previous charge did not recover officer time	£0
Re-Inspection of food hygiene score	Commercial charges	£150	1st April 2018	£300	2	None		£150.00	This new charge is in the early phase of introduction, keep charges at this level during test period	£0
Food Business Improvement Advice	Commercial Charges	New Charge	N/A	N/A	N/A	None		£50.00 per hour	Expected costs to provide advice service	£250
<b>Pest Control (015)</b>										
STW Sewer treatment	Commercial charges	£2520 + VAT	1st April 2016	£2,520	1	None	£9,820 - for whole service	£2520 + VAT	As per contract agreed with Severn Trent Water	£0
<b>Public Conveniences (040)</b>										
Entrance Fee	Subsidised	30p	1st April 2011	£9,322	3,173	Radar Key Users only - All other Concessions have been removed as the new facilities will be fully automated	£73,270 for whole service including employee costs, utilities and recharges	£0.30	Considered to be the higher end of charges found during benchmarking	£0
<b>Waste Management (050)</b>										
Bulky Waste Collections - Additional Items	Cost Recovery	£9.00 (£6.70 conc) for each additional item	1st April 2018	£21,875	315	Income Related Benefit	(£15,990) - includes all bulky waste collections	£11.50 (£10.50 concessions)	Bring into line and fully cover the new contract costs	£50
Collections of Sharps	Commercial Charges	£25.00	1st April 2018	£0	0	None	£0	£26.50	Bring into line and fully cover the new contract costs	£0

<b>Childrens &amp; Community Centres (101)</b>											
Main Hall or Early Years Room:											
Commercial Hire Rate:											
For 1 hour		£23.60	1st April 2018			Not recorded		£145,410 - for	£23.60	Benchmarking indicates	£0
For up to 2 hours		£34.90	1st April 2018			- process to		whole service,	£34.90	that rental rates are	£0
For up to 3 hours		£46.10	1st April 2018			be		including	£46.10	broadly in line with	£0
For up to 4 hours		£57.40	1st April 2018			implemented		caretaker/cleani	£57.40	ng costs,	£0
For over 4 hours - for each additional hour	Commercial Charges	£25.60	1st April 2018			to record		insurance,	£25.60	imbalance between over	£0
Community Hire Rate:				£3,026		hours usage	No charge for	utilities, repairs		supply and under	
For 1 hour		£12.30	1st April 2018			especially	constituted resident	& maintenance	£12.30	demand.	£0
For up to 2 hours		£18.50	1st April 2018			given the	group meetings	and NNDR	£18.50		£0
For up to 3 hours		£24.60	1st April 2018			decline in	and LCC services	costs	£24.60		£0
For up to 4 hours		£30.80	1st April 2018			demand			£30.80		£0
For over 4 hours - for each additional hour		£12.30	1st April 2018						£12.30		£0
<b>Car Parks and Bus Station (120)</b>											
Town centre short-stay car parks - including Bank holidays & Disabled Drivers:											
		Wed-Mon	Tues						Wed-Mon	Tues	
Up to 20 mins		Free	20p	1st April 2016		44,849			Free	20p	
Up to 1 Hour	Commercial Charges	80p	£1.30	1st April 2016		195,265	Free for disabled		80p	£1.30	
Up to 2 hours		£1.60	£2.50	1st April 2016		159,690	badge holders		£1.60	£2.50	
Up to 3 Hours		£2.60	£3.70	1st April 2016		36,868			£2.60	£3.70	
Up to 4 hours											
Town rim long-stay car parks - including Bank holidays & Disabled Drivers:											
		Wed-Mon	Tues						Wed-Mon	Tues	
Up to 3 Hours	Commercial Charges	£1.50	£3.00	1st April 2016	£576,568	65,838	Free for disabled	(£373,820) - for	£1.50	£3.00	No proposal for change
All Day ticket		£3.50	£4.00	1st April 2016		26,216	badge holders	whole service	£3.50	£4.00	at this time
Weekly ticket	Commercial charges		£12.00	1st April 2016		1,088				£12.00	
Monthly Ticket	Commercial Charges		£40.00	1st April 2016						£40.00	
Season tickets	Commercial charges	£390 full, £220 half year		1st April 2016		£16,471				£390 full, £220 half year	£0
Coaches (Wilton Road)			£0			£0				£0	
<b>Open Spaces (270)</b>											
Town Amenities - Thorpe Road:											
Block Booking		£299	1st April 2018	£0		0	Agreement with		£750	Benchmarking data	£0
Casual Booking		£34	1st April 2018	£0		0	Melton & District		£47	indications	£0
							Sunday League	£361,830 - for			
Melton Country Park:								including play			
Block Booking	Subsidised	£299	1st April 2018	£0		0	None	area	£0	To be removed as	£0
Casual Booking		£34	1st April 2018	£0		0	None	maintenance,	£0	itches no longer exist at	£0
								insurance and	£0	MCP with any requests	£0
								recharges		being directed to sports	£0
										village	
<b>Cattle Market (300)</b>											
Car parking (inc VAT): Everyday except Fridays	Commercial charges	£3.50	1st April 2016				None		£4		£2,500
Car parking (inc VAT): Fridays	Subsidised	Free	1st April 2016				None	(£94,890) - for	Free	No change proposed in	£0
Season ticket holders	Commercial charges	£70.00	1st April 2016	£16,624		548	None	whole service	£70.00	line with the town centre	£0
Permits (13 visits per year)	Commercial charges	£17.50	1st April 2016				None		£17.50	charges	£0
<b>Cemeteries (325)</b>											
Purchase Grave - Child under 1 year	Subsidised	£1.00	1st April 2007	£0		0	None		£1.00		£0
Purchase Grave cremated remains	Commercial Charges	£308.00	1st April 2018	£5,700		19	None		£350.00		£800
First Interment	Commercial Charges	£461.00	1st April 2018	£11,250		25	None	£41,180 - for	£500.00		£980
Child Interment under 15 years	Commercial Charges	£154.00	1st April 2018	£0		0	None	whole service -	£158.00		£0
Stillborn and less than 1 interment	Subsidised	£1.00	1st April 2007	£0		0	None	including grave	£1.00	Based on benchmarking	£0
Grave Digging > 2.3 metres	Commercial Charges	Cost	1st April 2007	£0		0	None	digging,	Cost		£0
Interment of cremated remains	Commercial Charges	£150.00	1st April 2018	£4,964		34	None	insurance,	£165.00		£510
								utilities and			

All interment, burial, scattering and monument charges for non- Melton Mowbray residents		Double the Melton residents charges	1st April 2018	£0	0	None	units and recharges	Double the Melton residents charges		£0
<b>Allotments (330)</b>										
Full Plot	Cost Recovery	£50 (fixed for 3 years of which will be year 2)	1st April 2017							£0
Half Plot	Cost Recovery	£30 (fixed for 3 years of which will be year 2)	1st April 2017	£3,329	51	33% for those on pension credit	(£2,690) - for whole service	£50 (fixed for 3 years of which will be year 3)	Fixed Agreement	£0
					68	33% for those on pension credit		£30 (fixed for 3 years of which will be year 3)		£0
<b>Building Control (355)</b>										
Local Authority Building Regulation charges which include plan submission, Building Notice applications, inspection charges, Regularisation applications	Full Cost Recovery	£73.32 per hour	1st April 2017	£108,353	282	Disabled customers - no charge		£77.90 per hour		£3,000
Demolition Applications	Commercial charges	£73.32 per hour	1st April 2017	£0	0	None	£126,870 - chargeable activities only	£77.90 per hour	The Building control trading account indicates that the hourly rate should be £77.90.	£0
Clerks of Works' service for Council properties	Commercial charges	£73.32 per hour	1st April 2017	£7,547	0	None		£77.90 per hour		£0
<b>Parkside (470)</b>										
Ferneley Room		Full day / Half day / Hour	1st April 2017		4			Full day / Half day / Hour		
Civic Suite 1		£180 / £100 / £30	1st April 2017		9			£180 / £100 / £30		
Civic Suite 2		£250 / £130 / £45	1st April 2017		0			£250 / £130 / £45		
Civic Suite 1 & 2	Cost Recovery	£210 / £110 / £40	1st April 2017	£45,290	10	At the discretion of the Heads of Service in consultation with Director of Place		£210 / £110 / £40	Benchmarking indicates that current costs are in line with the market and should not be increased	£0
All 3 Rooms		£320 / £180 / £60	1st April 2017		30		£2,120 - for whole service	£320 / £180 / £60		
Party Event 10am to midnight		£400 / £250 / £70	1st April 2017		0			£400 / £250 / £70		
Staff Parking	Commercial Charges	£650	1st April 2017		700	None		£650	Subject to Review December 18	£0
		£16 per book	1st April 2017							
		Band 4 - 8 £10 per book	1st April 2017	£8,924				£0		
		Band 1 - 4 £5 per book	1st April 2017							
<b>Phoenix House (472)</b>										
Room Hire		No fees set as Me & My Learning occupy first floor in 2018/19								
First Floor Rooms										
Board Room (F18) training										
All first floor space except F18 & F19										
GF Entrance										
Ground Floor Rooms	Cost Recovery	Various bespoke leases based on market rent		£53,261		Free use to approved unfunded partners		£35,650 - for whole service including employees, utilities and insurance costs	Increases restricted by leases	£0
Meeting Room 10 (G3) training										
Meeting Room (G4 & G5) office										
Meeting Room 12 (G8 & G9) office										
Meeting Room 11 (G17) office										
Open Plan Area (G16)										
<b>Industrial Estates (570)</b>										
Letting Rental on the Snow Hill Industrial Estate	Commercial charges and full cost recovery	Variable: based on market value of unit at last review	Upon expiry or review of lease	£ 157,770	20 units	None	(£75,140) - for whole service	£158,880 - as indicated by lease agreements	Rentals are market driven	£1,100
<b>Land Charges (580)</b>										
LLC1 and CON 29 'required' searches:										
Commercial Searches	Cost Recovery	£156	1st April 2018			None		£162		
Residential Searches	Cost Recovery	£117	1st April 2018		677	None		£122		
additional parcels of land/property (residential or commercial)	Cost Recovery	£17.50	1st April 2018			None		£18		
LLC1 only:										
LLC1 form- residential	Cost Recovery	£22	1st April 2018			None		£23		
LLC1 form- commercial	Cost Recovery	£32	1st April 2018	£ 87,412	29	None	(£3,100) - for whole service	£33	Inflation plus recovery of expected shortfall of £2k for 2018/19	£4,185
additional parcels of land (residential or commercial)	Cost Recovery	£1	1st April 2018			None		£1		
CON 29 only:										
CON' 29 enquiries- residential	Cost Recovery	£94.50	1st April 2018			None		£99		
CON' 29 enquiries- commercial	Cost Recovery	£125	1st April 2018		24	None		£129		
each additional property/parcel of land	Cost Recovery	£18	1st April 2018			None		£18.50		
<b>Licensing (588)</b>										
Animal Welfare (Licensing of Activities Involving Animals) (England) 2018 Licences:										
Dog Boarding Fees (Large establishments)	Full Cost Recovery	New Charge			11			£207.00		
Dog Boarding Fees (Large - renewal)	Full Cost Recovery	New Charge						£160.00		

Dog Boarding fees (Small establishments)	Full Cost Recovery	New Charge				8			£178.00		
Dog Boarding fees (Small - renewal)	Full Cost Recovery	New Charge							£131.00		
Dog Breeders	Full Cost Recovery	New Charge				3			£240.00		
Dog Breeders (renewal)	Full Cost Recovery	New Charge						£184,680 - for whole service	£193.00		
Pet shop /selling of animals	Full Cost Recovery	New Charge	N/A - New licences			14		None	£193.00	Calculated to cover full cost recovery	£8,670
Pet Shop /selling of animals (renewal)	Full Cost Recovery	New Charge							£145.00		
Hiring of Horses	Full Cost Recovery	New Charge				5			£221.00		
Hiring of Horses (renewal)	Full Cost Recovery	New Charge							£173.00		
Dog Day Care	Full Cost Recovery	New Charge				8			£179.00		
Dog Day Care (renewal)	Full Cost Recovery	New Charge							£131.00		
Training of Animals for Exhibition	Full Cost Recovery	New Charge				3			£179.00		
Training of Animals for Exhibition(renewal)	Full Cost Recovery	New Charge							£131.00		
Re-rating visits (all of the above)	Full Cost Recovery	New Charge				2			£178.00		
Licensing of houses in multiple occupation	Full Cost Recovery	£450	1st April 2007	£0		3		None	£450	Government are revising the criteria - the fees will be reviewed as and when more information is available and if a change is necessary it will be taken to committee at a later date	£0
Hackney Carriage/Private Hire: Drivers		£318.00	1st April 2017	£8,533		13		None			
Vehicles		£104.00	1st April 2017	£18,079		12		LPG, petrol/+electric or compressed natural gas -25%; fully wheelchair accessible vehicle - 100%			
Private Hire Operators Transfer fees:		£845.00	1st April 2017	£1,146		0					
Drivers		£286.00	1st April 2017			0		None			
Vehicles	Full Cost Recovery	£94.00	1st April 2017			5		LPG, petrol/+electric or compressed natural gas -25%; fully wheelchair accessible vehicle - 100%	£22,080 - Hackney Carriages only	Awaiting report to be approved for direction of fee setting	£0
Private Hire Operators		£760.00	1st April 2017		Within amounts above	0		None			
Private Hire Door Signs		£17.00	1st April 2017			0		None			
Private Hire Door Signs (Magnetic)		£22.00	1st April 2017			1		None			
Additional Plates		£17.00	1st April 2017			2		None			
Replacement badge		£15.50	1st April 2017			0		None			
Replacement paper licence		£7.00	1st April 2017			2		None			
Replacement internal plate/sticker		£15.00	1st April 2017			0		None			
Replacement external plate		£22.00	1st April 2017			0		None			
<b>Wheels to Work (627)</b>											
Electric Bicycles	Cost Recovery	£20 per month	1st July 2018			14		None	£20 per month	If the price was increased any further there would very little interest	£0
Kit	Cost Recovery	£62 per user	1st July 2018	£2,508		80		None	£75 per User	Higher than inflation increases expected	£0
Re-charge of Repairs to user (excluding services costs)	Cost Recovery	Cost Recovery	1st July 2018	£6,878				None	Cost Recovery	Full Cost Recovery	£0

CBT	Cost Recovery	£130	1st July 2018	N/A	62	None	£140	Average cost for CBT	£0
Bicycle Equipment - such as helmets	Cost Recovery	50% of costs	1st July 2018	N/A	14	None	100% Cost Recovery	Full Cost Recovery	£0